Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**REMUNA DEGREE COLLEGE**
Name of the head of the Institution	**Mrs. Jayanti Nayak**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06782224399**
Mobile no.	**8280406706**
Registered Email	**remunadegreecollege@gmail.com**
Alternate Email	**nayakjayanti37@gmail.com**
Address	**Remuna, Balasore**
City/Town	**Balasore**
State/UT	**Orissa**
Pincode	**756019**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Mr. Jayanta Pradhan**
Phone no/Alternate Phone no.	**06782224399**
Mobile no.	**9861201047**
Registered Email	**iqac@remumunadegreecollege.org**
Alternate Email	**remunadegreecollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://remunadegreecollege.org/AQAR.aspx

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://remunadegreecollege.org/AcademicCalender.aspx

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**2.80**	**2016**	**16-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC	**02-Mar-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Self Defence Training Programme for new	**25-Oct-2018** **36**	**150**

entrants			
ICT Training Programme for Teaching Staff	02-Jan-2019 3		31
Entrepreneurship Mind set Programme	27-Feb-2019 1		187
Organisation of Parent Teacher Meeting	28-Apr-2019 1		110
Formation of Departmental Quality circle	07-Aug-2018 1		35
Softskill programme for students for developing communicatio in English language	02-Jul-2018 15		450
Review of Result	15-Aug-2018 1		18
[View File](#)			

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Higher Education	RUSA 2.0	Govt. Of Odisha	2018 365	20000000
Higher Education	Purchase Of Science Equipment	Govt. Of Odisha	2018 90	1000000
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**7**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
12. Significant contributions made by IQAC during the current year(maximum five bullets)	

1. Formation Of Departmental Quality Circle. 2. Organisation of Parent Teacher Meeting. 3. Review of Result. 4. Soft skill programme for students for developing communication in English language Skill. 5. ICT Training Programme for Teaching Staff 6. Entrepreneurship Mind set Programme 7. Self Defence Training Programme for Girl Students.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Weekly Moral Teaching Class	The Department of Sanskrit conducted weekly one period moral teaching class department wise to boost the morality of the students of the college on every Saturday.
Entrepreneurship Mindset Programmes for Students	The Department of Commerce has organised Entrepreneurship mindset program for student to inculcate as well as to develop mindset to opt to be an Entrepreneur in their future.
Guidance to Advance Learners	Special classes have been taken by the faculties of all the departments in favour of all the advance learners.
ICT Training Programme for non-teaching Staff	IQAC with the help of Department of Computer Science has organised a three day ICT traing for non teaching staff to refresh and update their ICT skill.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	21-Nov-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	2019
Date of Submission	26-Jan-2019

17. Does the Institution have Management Information System ?	No

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Part B

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CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The undergraduate programmes taught in the college are affiliated to Fakir Mohan University and it is mandatory for all Departments of the college to implement the syllabus prescribed by the University. The timetable committee headed by the Principal and a senior faculty member draws up a detailed timetable which efficiently deploys the units of time for academic and co-curricular purposes like theory, practical, proctorial and seminars thereby ensuring a balance between the different types of engagement a student is expected to participate in. The Departments try best to give effective curriculum delivery through a combination of need-based and innovative methods. Starting with an entry-point assessment of the students, aptitude and expectations relating to the course and proceeding according to a set of teaching plans based on an academic calendar detailed enough to cover the available timeframe. Our faculty members take utmost care to complete the syllabus in time. Class tests and internal assessments comprise the formal evaluative processes but students are encouraged to meet faculty beyond classroom hours for doubt-clearing and curricular discussion. The progress of the delivery of curricular, teaching and learning is regularly monitored by periodic meetings of IQAC, Departments with the Principal and parent-teacher meetings.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
N/A	N/A	07/08/2018	2018	N/A	N/A

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NA	18/06/2018
BSc	NA	18/06/2018
BCom	NA	18/06/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NA	18/06/2018
BSc	NA	18/06/2018
BCom	NA	18/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year		
	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Moral Teaching	07/01/2019	87
Self Defence Training Programme	25/10/2018	150
Yoga CLASS	08/11/2018	6
Skill Development Class	02/07/2018	450
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NA	0
BSc	NA	0
BCom	NA	0
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedbacks are sought from all stakeholders of the college which help greatly in improving the quality of teaching learning process as well as alround development of the college. These help in taking necessary steps for providing basic and necessary requirements to the students and staff and the institution for hassle-free functioning. The feedbacks taken from the students and parents have been helpful in multiplying books in the Central Library by which students as well as faculties are benefited. Students and parents have high opinion on quality of teaching, lab facilities, practical, examination and evaluation system. Guidance and counselling by the teachers could satisfy the students and other stakeholders of the college. They express satisfaction on participation of students in co-curricular and extra-curricular activities that have been carried out as regular activities of the institution. Organisation of departmental seminars in the concerned departments could encourage the students in their voluntary participation in these thereby improving their capacity in expression and gathering knowledge. Sanitation and hygiene available in the college campus have attracted more and long attendance of students especially

the girl students in their respective classes and other curricular as well as extra-curricular activities they are involved in. Canteen facility, sports facility and internet facility have been improved on the basis of feedback of students and parents. The new Science Block is under construction funded by RUSA 2.0 grant in order to provide better infrastructural facility.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARTS	266	276	234
BSc	SCIENCE	266	277	211
BCom	COMMERCE	52	55	38
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1445	0	28	0	28

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
28	15	2	2	0	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

During their three years' journey through the under graduate programme students often need mentoring, guidance and counselling from a loving elderly figure. In our college direct academic issues like selection of electives are communicated to the students in an amicable way. As such a student should have the same mentor all through the three years of his / her journey. Departmental faculty members carry on the functions of mentors till their graduation. The mentors not only help their respective wards academically but also support and advise them in their daily life as and when required. Acting as their local guardian the mentors are like reassuring hands on the shoulder. We understand that the students are going through a vital age where constant advice, encouragement and consolation is beneficial to the building of their character and moral fibre. The mentoring system offers them that. As mentoring is extremely important for our institution, it is done not through do's and don'ts but by getting students explore and think by engaging them in a dialogue. It is best taught through group discussion and real life activities rather than lecturing. Besides drawing the attention of the students to the issues of life and their role in larger society, it would build relationships between teachers and students which last for their upcoming 3 years and possibly beyond.

Number of students enrolled in the	Number of fulltime teachers	Mentor : Mentee Ratio

institution		
1445	28	1:52

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	28	3	15	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NA	Lecturer	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ARTS	5th	12/11/2018	08/03/2019
BSc	Science	5th	12/11/2018	08/03/2019
BCom	Commerce	5th	12/11/2018	08/03/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Since our college is an affiliated institution of Fakir Mohan University, evaluation norms of the University are followed. The University has adopted major reform in evaluation by introducing Choice Base Credit System from the academic year 2016-17 that has been prepared as per UGC Model Curriculum. As per University norms, three year Degree Course leading to the B.A., B.Sc, and B.Com Degree shall spread over a period of six semester in three academic years and each of the Six Semester Examinations shall include one mid- semester (or Internal Assessment) and one End semester Examination. Assessment of performance is an integral part of teaching and learning and the assessment of all the Semester Examinations is made by the University. However, as a part sound educational strategy, our college adopts internal evaluation to assess all aspects of a student's development on a continuous basis throughout the year. For better results in the semester Examinations, the college conducts monthly test, unit test and final test. Result analysis is done by the faculties after the final Semester examinations. Pass percentage of each course is calculated by dividing the total number of students appeared and passed in each course. The performance of the students is monitored by the Principal and the necessary feedback is given to the concerned faculty members for the improvement of student's performance. The college is keen on monitoring the performance of the students and reports to the parents. Parents and guardians are advised to note the performance of their wards and take remedial measure if needed. Semester Examinations of three hours duration will be conducted at the

> end of every semester for all the theory and practical papers and each student shall satisfy the eligibility criteria of 75 percentage attendance in each semester to appear for University Examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

> Our college adheres to the Academic Calendar prepared according to the calendar provided by F.M. University. Every year the Academic Calendar is prepared for the college. This ensures that the curriculum is enriched through each and every activity of the college. For the last academic session Academic Calendar has been prepared that lists the important dates which includes the dates of admission process as per DHE, Odisha website admission notification, commencement of classes for the new academic session, list of holidays, examination schedule, annual athletic meet, annual function, seminars and other curricular as well as extra – curricular activities. The Academic Calendar is displayed on the college website and shared with the HODs of the Departments so as to ensure proper execution. Since our college is affiliated to Fakir Mohan University, the academic schedule provided by the University is followed. The college prepares its own Academic Calendar for various programmes which follow the guidelines and timelines and academic schedule of the affiliating University as stated herewith:- • Beginning of academic session • Mid- term examination schedule • Annual sports meet • Annual function of the college • End term theory and Practical Exam schedule • Vacation schedule The Academic Calendar provides plan for the academic year to students, faculties and parents. Each Department functions according to the lesson plan prepared by the concerned Department.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://remunadegreecollege.org/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Bachelor Degree	BA	Economics	19	19	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://remunadegreecollege.org/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	NA	0	0

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	18/06/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	18/06/2018	NA

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	18/06/2018

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NA	0	0

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	0

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2018	0	NA	0

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2018	0	0	NA
NA	NA	NA	2019	0	0	NA
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	1	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Road Safety week	Youth Redcross	5	50
World Environment Day	Youth Redcross	20	50
International Yoga Day	Youth RedCross	10	40
Campus Cleaning	Youth RedCross	2	40
National Unity Day	Youth RedCross	8	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NCC Drill	2nd Position	7 O BN NCC	1
Firing Competition	1st Position	7 O BN NCC	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
World Aids Day	YRC and Red Ribon Club(RRC)	Quiz, Rally	2	40
World Environment Day	YRC and ISPAT Pvt. Ltd	Rally, Plantation	10	48
World Aids Day	NSS Unit	Rally, Awareness in adopted Village	3	103

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	18/06/2018	18/06/2019	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	18/06/2018	NA	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4	4

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Library Management System	Fully	6.0	2016

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	5868	1523653	1947	595277	7815	2118930
Reference Books	292	263998	93	114067	385	378065
Journals	15	15	0	0	15	15
Others(specify)	21	16936	0	0	21	16936

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	18/06/2018

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	32	1	0	0	0	7	0	8	0
Added	42	1	0	0	0	2	0	0	0
Total	74	2	0	0	0	9	0	8	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">100 MBPS/ GBPS</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	[NIL]()

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
23	18.56	4.44	3.2

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college ensures optimal utilization of physical, academic and support facilities that are available on campus. The Laboratories of the concerned Departments are best used by the students of Science and Social Science. Under careful and punctual supervision of the faculty members and support staff practical classes are being conducted. As per the need of the CBCS syllabus and

student strength, the laboratories have been upgraded with inclusion of lab equipments. The stock registers are being maintained and account of the equipment is kept regularly. The microscopes used for biological and chemical experiments are also regularly cleaned. The Central Library of the college has been fully automated for providing utmost service to the students as well as staff which has been ensured by labelling bar codes. Students as well as staff members do use Library facilities during their respective recess times in reading books, journals and newspapers. To ensure return of books "no dues" from the Library is mandatory for students before appearing in the exam. The proper account of visitors (students and staff) on daily basis is maintained. Other issues such as weeding out of old titles, schedule of issue and return of books, etc are resolved by the Library Committee. The requirement and list of books is taken from the concerned Departments and HODs are involved in the process. The finalized list of required books is duly approved and signed by the Principal. The Computer Laboratory is connected in LAN and students use the computers for their academic purpose during the class hours. The computers in office and Library are connected in LAN and best used for the purposes that are meant for. The college do have WIFI campus. Maintenance of electrical equipments and plumbing is regularly done with the help of local skilled persons and the expenditure is borne by the college utilizing college development fund. The classrooms have been provided with blackboards, furniture, lights and fans for use of students during class hours. The staff members of the college take a periodic review of repairs and maintenance requirements of the physical facilities. The college has provided on- campus cycle and bike stand facilities to the students as well as staff. With the help of the sweepers cleanliness of class, college premises, office, library, etc is maintained. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. The procurement of any equipment and service is made in a fair way and in reasonable prices preparing comparative statement of the quotations quoted by the suppliers and service and recommended by the Purchase Committee of the college whenever and wherever required. Safe drinking water facility is provided to the students and staff. Regular maintenance of the water cooler and water purifier is done by the college. Annual sports competitions are held for enhancement of sporting spirit in student-athletes and they are encouraged to participate in inter-college, university level, district level, state level, national level and international level sports events arranged at any

http://remunadegreecollege.org/Gallery.aspx

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	NA	0	0
b)International	NA	0	0
[View File]()			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved

enhancement scheme		enrolled	
Remedial Coaching	08/08/2018	60	Faculty Members of Remuna Degree College
Library Orientation programme	04/09/2018	412	Librarians of Remuna Degree College

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	NA	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	30

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	0	0	NA	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	40	Arts, Science, Commerce	Arts, Science, Commerce	Different institute in odisha	MA,MSc,MBA,MCA

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Badminton	Institutional	3
Kabadi(Man)	Institutional	8
Kabadi(WoMan)	Institutional	8
Volly	Institutional	7
Cricket	Institutional	14
Athletic(Man)	Institutional	6
Athletic(Woman)	Institutional	7
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Arts, Science, Commerce	National	0	0	0	NA
		View File				

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students of Arts, Science and Commerce are given representation in the academic and administrative bodies as and when required. Representation of students in IQAC has been given priority. The academic body of the institution discuss with the student representatives regarding any problem they face and any demand at any time they have. All the Departments choose representatives and give them responsibility in arranging departmental activities like organisation of seminars and regular NSS, Red Cross, Rover and Ranger NCC activities as well as other curricular and co-curricular activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of the college has been registered on 2015-16 and it is functional in the college. 130 members have been enrolled in the Alumni Association. The Association plays vital role in helping shape the future of our college by representing the views of its members and contributing in building an engaged and supportive alumni community. The members have built up a fund to which they have contributed and it is one of the assets of the college. The Association give valuable suggestions towards improvement of quality in education. They also play vital roles in organising annual athletic meet, annual day celebration, blood donation camp, health check-up camp and other social activities that have been carried by the institution. They share their experiences and visions which come handy in materialising the vision of our college. Our Alumni thus act as brand ambassador as they act for the college thereby the reputation of the institution is boosted.

5.4.2 – No. of enrolled Alumni:

135

5.4.3 – Alumni contribution during the year (in Rupees) :

250

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting: 03 Campus Cleaning, Plantation, Aids Awareness Program

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

We have a mechanism of decentralization and participation of all the staff in various activities that we chalk out to be performed in the academic year led by the head of the institution. The members of various cells and committees act in accord monitored by their convenors being liable to their assignments while the reports and documentary proofs of these have been kept for further reference. The faculties display their leadership prowess being in charge of various curricular and co-curricular activities. They conduct seminars, organise camps and athletic meet, etc being leaders in various activities. For better and cohesive function and as step towards decentralization of duties the Academic Committee, Examination Committee, Green Audit Committee, Sports Committee, Anti-raging Cell, Parent-Teacher Association, Administrative Committee, Library Committee, Women Empowerment Cell, IQAC Cell, NAAC Committee, Purchase Committee, Sexual Harassment Cell, Hostel Committee, Library Committee, Puja Committee, etc have been formed and these act as per their guidelines and the convenors and members act in a participatory way.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As an affiliated college our college is to follow the curriculum set by the University i.e. Fakir Mohan University, Balasore and hence the college has no role in designing and developing the curriculum. Teachers prepare their teaching plan to complete the syllabus with in the stipulated time frame and main progress register to register their everyday teaching work. The process for curricular planning and implementation is scheduled as per the academic calendar released by the Department of Higher Education. However, along with the prescribed syllabus for students so as to enrich curriculum for them. These courses include-Yoga classes, Self-defence, Skill Development, Communication Skills and Personality Development.

Examination and Evaluation	**Our Institution conducts Internal Examinations, Semester Examinations and Final University Examinations as per the schedule of the affiliating University. The valuation of the papers of the Final University Examinations and Semester Examinations are made by the University. However, the valuation of the Internal Examination papers are made by concerned faculties of the College. The Examinations are conducted in a fair and honest way which could be possible due to support of all faculties of the college.**
Research and Development	**Faculty members are encouraged to carry out research in any field of their interest. Faculties are also encouraged to publish their research work in journals of repute. The IQAC supports and encourages faculties in their research endeavours. Some of the faculties are continuing their research works.**
Library, ICT and Physical Infrastructure / Instrumentation	**More books have been included in the Library in order to facilitate the students and staff. OPAC services and reprographic facilities are available in the Library. Old Questions Bank has been made in the Library. Students and staff have been given Reading Room facility. The Library has LAN connectivity. CC Camera has been installed in the Library. A separate corner for competitive books has been set up in the Library. A Career Guidance Information Board has been displayed in the library to help our students.**
Teaching and Learning	**We encourage healthy interaction between students and faculty. Students are motivated to take up higher education and research. The college has employed qualified and dedicated faculty in some of the Departments as per the needs. All the Departments have organised seminars where students were given intensive exposure to topics through presentations and discussions. The faculties of the concerned Departments have extended their guidance to the students in improvement of the teaching learning process.**

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	**The administration of the college is**

	virtually headed by the Principal of the college. All the Cells and Committees are chaired by the Principal and all their members carry out the talks assigned to them and extend support and help. The maintenance and construction work of the college are done under the supervision of the Principal. Any leave of the staff required by them are duly permitted by the Principal and record of it is kept by the office. The faculty members are often laid with the leadership work for any time and they are co-operated by the others.
Examination	Theory examinations practical examinations and Internal Examinations are conducted as per University schedule and norms. The smooth conduct of various examinations is ensured by the examination cell. Attendance, Internal marks and Examinations fees are submitted at the affiliated university within the stipulated period.
Finance and Accounts	Students are provided receipts when they submit monthly dues, examination fees and any other fees as per the college rule and regulations and the college keeps records of day to day transaction. The Accounts Bursar oversees day to day cash management and manages accounts payable and receivable. The incomes and expenditure of the college academic year is taken into account and a budget is prepared by the Accounts Bursar and it is approved in the staff meeting before it comes into effect.
Student Admission and Support	Rules and regulations for admissions as laid by the affiliating university and Department of Higher Education, Odisha are strictly followed by the college. The admission process of the college is done as notified by the DHE, Odisha. The entire admission procedure in the current academic session has been conducted through on-line and for student support a Help Desk has been made. The admission procedure has been accomplished in fair way. Prospectus is published with detailed information on various courses and fees structure. The students with low income are supported by the college with fee concession, scholarship etc.

Planning and Development	The campus is wi-fi and next planning is to install projectors in all classrooms connected with a LAN and Server. Online payment system is already made available for all students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NA	NA	NA	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	ICT Training Program	ICT Training Program	02/01/2019	04/01/2019	27	4

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	0	18/06/2018	18/06/2018	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	29	0	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
ESI, Insurance, EPF	ESI, Insurance, EPF	Insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Internal Audit Committee of the college regularly conducts internal

financial audits in order to corporate governance and accounting processes of the college so that accurate and timely financial reporting could be maintained. It ensures the integrity of the financial and accounting information of the college. The external financial audits are also regularly done with the help of the competent Chartered Accountant. The audit reports are reviewed by the management and measures for improvement are taken.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no formal Parent-Teacher Assotiation. But there is a Parent-Teacher Committee which organises Parent-Teacher meeting on regular basis.Parents have provided suggestions in the meeting for improvement of educational embiance of the college.

6.5.3 – Development programmes for support staff (at least three)

ICT Training Programme for both Teaching and Non-Teaching Staff has been held. The institution facilitates the faculties in terms of reduced work-load, special leave to complete their research/project work. The college is performing e-admission and e-updation with support of the data entry operator.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Infrastructural Development 2. Importance in career counselling programme 3. Review of Result of every Year. 4. Propasal to open Gymnasium

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Formation of Quality	07/08/2018	16/08/2018	24/08/2018	35

		Ciorcles				
2018	Communication Skill for students	19/03/2018	02/07/2018	18/07/2018	450
2018	Review of Result	15/08/2018	15/08/2018	15/08/2018	28
2018	Self Defence Training Programme	05/10/2018	25/10/2018	29/11/2018	150
2019	ICT Training Program	05/10/2018	02/01/2019	04/01/2019	31
2019	Entrepreneurship mind set programme	05/10/2018	27/02/2019	27/02/2019	187
2019	Parent Teacher Meeting	11/04/2019	28/04/2019	28/04/2019	110
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	18/06/2018	18/06/2018	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
A solar energy system has been installed at Campus and as well as Womens Hostel.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4
Physical facilities	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	0	18/06/2018	0	NA	NA	0

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	18/06/2018	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	18/06/2018	18/06/2018	0

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

As cleanliness and hygiene has been given priority, the college has undertaken the following: i. The campus has been made plastic-free ii. The Girls' Hostel has been provided solar lights to ensure uninterrupted pollution-free power supply

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The following have been taken up by the college as best practices during this academic year. i. Solar Light ii. Mushroom Cultivation iii. Toy making iv. Gram, Green gram sprouting i. Solar Light Our solar powered lights reduce dependence on the use of fossil fuels and electricity on the college campus. Solar lights have been installed in the girls hostel of the college. We get benefit from pollution free solar power and it is renewable clear power that is available everyday of the year and even cloudy days produce some power. ii. Mushroom Cultivation We have started mushroom cultivation in the college under the aegis of Botany Department. It will guide our students towards building their business as a mushroom teacher besides learning all about fungi culture. iii. Toy Making The students of the Department Of Home Science have commenced toy making in order to develop skills in designing toys. Though this our students are hoped to acquire core and in depth knowledge of toy making which will help them build their career on it if they wish. iv. Gram and Green gram Sprouting Gram and green gram sprouting are being grown and sold by the students of Home Science Department in the college in this session as best practices. If any access amount is earned from it will be utilized in any noble cause.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://remunadegreecollege.org/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of Remuna Degree College focuses on bringing a social change through quality education. Moreover, the College has always been committed to prepare better human resources by inculcating sense of duty and responsibility in them. As steps towards its preparation, various extension services have been discharged through the activities of NNS, NCC, YRC, ROVERS RANGERS. We also try to enable our girl students to equip themselves with self-protection. Hence we have organised Self Defence Training Programme for our girl students in which the girls are imparted moral values like self discipline, courage, respect, hard work, perseverance, honour, self confidence and dedication.

Provide the weblink of the institution
http://remunadegreecollege.org/

8.Future Plans of Actions for Next Academic Year

Some unique goals of the college will be carried out for next session. 1 - Faculty development programme: Quality enhancement can be done through organizing faculty development programme for both teaching and non-teaching faculty members. It has been proposed to undertake various programmes like teaching learning and skill based course under the faculty development programme. 2 - Green Audit: Conduct of Green audit is an emerging issue in the Society. the purpose of the Green Audit to create a Clean and Green awareness amongst students through various methods. 3- A sound body has sound mind.To generate health awareness among of students and to create a healthy environment in the campus, The institution has proposed to establish a Gymnasium in its campus with a capacity of 25 students at a time. Definitely it will develop health and wellness mindset among our Students 4- Strengthening Students mentoring System: Students are the major and important stake-holders of the institution. Teachers facilitate the process of teaching and learning because they are regarded as the mentors. They motivate the learners, developing personal contact with the students. So, their academic problems will be solved through mentoring system. Hence, it has been proposed to undertake students mentoring system. 5- Improve the position of college in our state: The college strives all the time to produce graduates who could compete nationally and internationally and maintain their success to reach even higher levels of excellence there-by listing our college among top 15 colleges in Odisha. 6- Construction of Indoor Stadium: Remuna Degree College is situated in semi urban area. In Northen Odisha the maximum athletes have been produced in Remuna. So an Indoor stadium has been proposed to establish in the college campus.